

**Fairfield City School District:
Excellence, preparation for life, opportunities for all!**

BOARD OF EDUCATION MEETING AGENDA

December 21, 2017

**REGULAR SESSION 6:30 PM
CATHERINE D. MILLIGAN CONFERENCE ROOM
FAIRFIELD SENIOR HIGH SCHOOL**

CALL TO ORDER

ROLL CALL

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O'Neal** _____ **Shorter**

PLEDGE OF ALLEGIANCE –Brian Begley

PRESENTATIONS/RESOLUTIONS

A. Equity Progress Report – Equity Leadership Team

B. Central Elementary Spotlight – Karrie Gallo

COMMUNICATION

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Please know that this time has been set aside for the Board to listen to you. Your comments are valued and will be taken into careful consideration. The Board will not engage in dialogue at this time. Presentations are limited to five (5) minutes each.

SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

A. Personnel – Licensed

1. Resignations

a. Stacy McQueen, Central, Elementary Wellness Coordinator, 67%
(effective November 17, 2017; for personal reasons)

2. Unpaid Leaves of Absence

a. Craig Baker, Compass, Intervention Specialist
(effective for the last .25 of the day on December 13, 2017 through December 15, 2017; for personal reasons)

b. Kathryn Conley, Senior High, Math
(effective December 11, 2017 through January 5, 2017; for childrearing purposes)

c. Elise Smith, South, 4th grade Math
(effective November 17, 2017 through January 19, 2017; for childrearing purposes)

3. Employment

- a. Kirsten Weber, South, Intervention Specialist
(recommended for a new one-year limited teaching contract for the 2017-2018 school year, effective January 2, 2018; for a replacement position)
- b. Extracurriculars 2017-18

Senior High

Colin Celek, Pep Band, 50%
 Eric Cimini, Technical Director Electronic, 50%
 Terrence Mitchell, Basketball, Assistant Girls
 John Meyer, Lacrosse, Varsity Girls
 Andrew Westerbeck, Lacrosse, Varsity Boys
 Erin Williams, Pep Band, 50%

Freshman

Shawn Starkey, Freshman, Wrestling Assistant

Middle (Creekside Middle and Crossroads Middle)

Danny Keene, Diving Coach

Middle – Creekside Middle

Haley Lewis, Leadership Team Advisor

Middle – Crossroads Middle

Terri Hibbard, Leadership Team Advisor
 Lisa McMullen, Department Head Math

Central Elementary

Katrina McVey, Elementary Wellness Coordinator, 67%

- c. Recovery and/or Credit Flexibility Instructors

Lori Baird
 Casey Haubner

(The above-named persons are recommended for employment as credit recovery and/or credit flexibility instructors at the rate of \$28.99 per hour for the 2017-2018 school year for up to ten (10) hours per student per class.)

- d. Substitute Teachers

Elizabeth Burkhart

(All recommendations are for the 2017-18 school year at a rate of \$89 per day.)

e. Volunteer(s)

Matthew Lott, Middle Crossroads, Basketball

(The above-noted person is recommended for approval as volunteer coach for the 2017-18 school year in district athletic programs. Board approval of volunteers is a requirement of the Ohio High School Athletic Association. Recommendation is contingent upon submission of all required documents.)

(All employment is contingent upon satisfactory submission of all required documents.)

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O’Neal** _____ **Shorter**

President declares motion _____.

B. Personnel – Classified

1. Resignations

- a. James Estes, Transportation, Bus Driver
(effective the end of the day December 12, 2017; to retire effective January 1, 2018)
- b. Danielle Foust, South, Educational Assistant
(effective the end of the day December 29, 2017; for personal reasons)
- c. Angie Isgro, Administration Building, Confidential Secretary III
(effective the end of the day November 30, 2017; for personal reasons)
- d. Maria Smith, Transportation, Bus Driver
(effective the end of the day November 26, 2017; for personal reasons)
- e. Lauren Woods, Crossroads, Educational Assistant
(effective the end of the day December 21, 2017; for personal reasons)

2. Leaves of Absence

- a. Laverne Bartels, Crossroads, Educational Assistant
(effective .25 day December 4, 2017 through January 8, 2018; unpaid personal medical)
- b. Tonya Blevens, District Maintenance, Custodian
(effective December 12, 2017 through January 11, 2018; extension of unpaid Workers Compensation)

- c. Kathleen Kennedy, East, Educational Assistant
(effective December 4, 2017 through December 18, 2017; unpaid personal)
- d. Susan Miner, Sr. High, Food Service Assistant
(effective November 16, 2017 through January 31, 2018; extension of unpaid personal medical)
- e. Amy Wallace, West, Educational Assistant
(effective January 2, 2018 through May 18, 2018; unpaid personal)

3. Employment

- a. Kelly Gabbard, Sr. High, Food Service Assistant
(effective January 2, 2018; for a replacement position)
- b. Kayla Mushaben, Central, Educational Assistant
(effective January 2, 2018; for a replacement position)
- c. Teairra Pohlable, Transportation, Bus Driver
(effective December 22, 2017; for a replacement position)
- d. Michael Vail, Administration Building, Custodian
(effective December 6, 2017; previous temporary employment; for a replacement position)

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O’Neal** _____ **Shorter**

President declares motion _____.

C. Items for Board Discussion

- 1. Memorial Bench at Central Elementary – Tom Weiser
- 2. Soccer / Lacrosse Field Turf– Tom Weiser and Mark Harden
- 3. Policies –Lani Wildow
 - a. Policy IGBB – Programs for Students Who Are Gifted
- 4. Cooper House – Dan Hare
- 5. English as a Second Language Staffing Needs – Lani Wildow

D. Other Items for Board Action

1. Recommend approval of the following Job Descriptions:
 - a. Assistant Superintendent
 - b. Director of Business Operations
 - c. Director of Human Resources
 - d. Supervisor of Human Resources

2. Recommend approval of the following Board Policies:
 - a. Policy BFCA – Business Advisory Committee to the Board
 - b. Policy IGA – Basic Curricular Program
 - c. Policy IGCH (Also LEC) – College Credit Plus
 - d. Polity IJA – Career Advising
 - e. Policy LEC (Also IGCH) –College Credit Plus
 - f. Policy IGBB – Programs for Students Who Are Gifted

3. Recommend approval for the Treasurer to advertise for bids for district-wide blacktop repairs.

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O’Neal** _____ **Shorter**

President declares motion_____.

TREASURER’S RECOMMENDATIONS AND REPORTS

- A. Recommend approval of the minutes of the following meetings:

November 16, 2017 – Regular Meeting
December 7, 2017 – Work Session Meeting

- B. Recommend approval of the financial reports for the month of November 2017.

- C. Recommend approval of the 2017-2018 Amended Appropriations Resolution.

- D. Recommend approval of the disposal of the following fixed assets:

<u>Tag Number</u>	<u>Description</u>	<u>Location</u>
16482	Walkie Talkie	Central
27099	Walkie Talkie	Central
15712	Printer	Creekside
15720	Printer	Creekside
23257	Projector	Creekside
200054	Mobile classroom	Creekside
15252	Printer	Crossroads
16309	Projector	Crossroads
16311	Projector	Crossroads
22795	Computer	Crossroads
22802	Computer	Crossroads
22806	Computer	Crossroads
22807	Computer	Crossroads
22816	Computer	Crossroads
22818	Computer	Crossroads
22827	Computer	Crossroads
22836	Computer	Crossroads
22837	Computer	Crossroads
22839	Computer	Crossroads
22842	Computer	Crossroads
22855	Computer	Crossroads
22862	Computer	Crossroads
22863	Computer	Crossroads
22864	Computer	Crossroads
22865	Computer	Crossroads
22866	Computer	Crossroads
22867	Computer	Crossroads
22868	Computer	Crossroads
22869	Computer	Crossroads
22870	Computer	Crossroads
22871	Computer	Crossroads
22873	Computer	Crossroads
22874	Computer	Crossroads
22875	Computer	Crossroads
22876	Computer	Crossroads
22877	Computer	Crossroads
22878	Computer	Crossroads
22880	Computer	Crossroads
22881	Computer	Crossroads
22883	Computer	Crossroads
22884	Computer	Crossroads
22886	Computer	Crossroads
22890	Computer	Crossroads
22891	Computer	Crossroads
22892	Computer	Crossroads
22897	Computer	Crossroads

23069	Computer	Crossroads
23699	Computer	Crossroads
23702	Computer	Crossroads
25249	Computer	Crossroads
25250	Computer	Crossroads
25251	Computer	Crossroads
25252	Computer	Crossroads
CNBB098509	Printer	Crossroads
25419	Computer	East Elementary
25420	Computer	East Elementary
25421	Computer	East Elementary
25422	Computer	East Elementary
25423	Computer	East Elementary
25424	Computer	East Elementary
25425	Computer	East Elementary
25426	Computer	East Elementary
25427	Computer	East Elementary
25428	Computer	East Elementary
25429	Computer	East Elementary
25430	Computer	East Elementary
25431	Computer	East Elementary
25432	Computer	East Elementary
25433	Computer	East Elementary
25434	Computer	East Elementary
25435	Computer	East Elementary
25436	Computer	East Elementary
25437	Computer	East Elementary
25438	Computer	East Elementary
25439	Computer	East Elementary
25440	Computer	East Elementary
25441	Computer	East Elementary
25442	Computer	East Elementary
25443	Computer	East Elementary
25444	Computer	East Elementary
25445	Computer	East Elementary
25446	Computer	East Elementary
25447	Computer	East Elementary
25448	Computer	East Elementary
19764	Computer	High School
20981	Projector	High School
25591	Computer	High School
97300006	Goal posts	High School
25185	Computer	North Elementary
25186	Computer	North Elementary
25187	Computer	North Elementary
25188	Computer	North Elementary
25189	Computer	North Elementary

25190	Computer	North Elementary
25191	Computer	North Elementary
25192	Computer	North Elementary
25193	Computer	North Elementary
25194	Computer	North Elementary
25195	Computer	North Elementary
25196	Computer	North Elementary
25197	Computer	North Elementary
25198	Computer	North Elementary
25199	Computer	North Elementary
25200	Computer	North Elementary
25201	Computer	North Elementary
25202	Computer	North Elementary
25203	Computer	North Elementary
25204	Computer	North Elementary
25205	Computer	North Elementary
25206	Computer	North Elementary
25207	Computer	North Elementary
25208	Computer	North Elementary
25209	Computer	North Elementary
25210	Computer	North Elementary
25211	Computer	North Elementary
25212	Computer	North Elementary
25213	Computer	North Elementary
25214	Computer	North Elementary
25116	Computer	South Elementary
25117	Computer	South Elementary
25118	Computer	South Elementary
25119	Computer	South Elementary
25120	Computer	South Elementary
25121	Computer	South Elementary
25122	Computer	South Elementary
25123	Computer	South Elementary
25124	Computer	South Elementary
25125	Computer	South Elementary
25126	Computer	South Elementary
25127	Computer	South Elementary
25128	Computer	South Elementary
25129	Computer	South Elementary
25130	Computer	South Elementary
25131	Computer	South Elementary
25132	Computer	South Elementary
25133	Computer	South Elementary
25134	Computer	South Elementary
25135	Computer	South Elementary
25136	Computer	South Elementary
25137	Computer	South Elementary

25138	Computer	South Elementary
25139	Computer	South Elementary
25140	Computer	South Elementary
25141	Computer	South Elementary
25142	Computer	South Elementary
25143	Computer	South Elementary
25144	Computer	South Elementary
25145	Computer	South Elementary
23780	Ipad	Special Services
31502	Cell phone	Special Services
13897	Switch Port	Technology
14955	Switch Port	Technology
16515	12 port	Technology
23068	Computer	Technology
30373	Modem	Technology
33731	Computer	Technology
25086	Computer	West Elementary
25087	Computer	West Elementary
25088	Computer	West Elementary
25089	Computer	West Elementary
25090	Computer	West Elementary
25091	Computer	West Elementary
25092	Computer	West Elementary
25093	Computer	West Elementary
25094	Computer	West Elementary
25095	Computer	West Elementary
25096	Computer	West Elementary
25097	Computer	West Elementary
25098	Computer	West Elementary
25099	Computer	West Elementary
25100	Computer	West Elementary
25101	Computer	West Elementary
25102	Computer	West Elementary
25103	Computer	West Elementary
25104	Computer	West Elementary
25105	Computer	West Elementary
25106	Computer	West Elementary
25107	Computer	West Elementary
25108	Computer	West Elementary
25109	Computer	West Elementary
25110	Computer	West Elementary
25111	Computer	West Elementary
25112	Computer	West Elementary
25113	Computer	West Elementary
25114	Computer	West Elementary
25115	Computer	West Elementary
26050	Computer	West Elementary

E. Recommend the approval of the following donation:

- 1. A donation of \$500 from Chuck Riczko to the Fairfield Academy to be used for student incentives.

Total donations for 2017: \$47,917.68

F. Recommend approval of the following fund-to-fund transfer:

\$306,000.85
 From: 001-911A
 To: 003-911A
 Purpose: Cooling Project Bond Payment

G. Establish the date of the Tax Budget Hearing to be held on January 11, 2018, at 1:00 pm at the Fairfield Administration Building, 4641 Bach Lane.

H. Recommend approval of the annual membership (\$5,997) with the Ohio School Boards Association for January 2018 – December 2018.

I. Recommend approval of the Ohio School Boards Association Legal Assistance Fund Service Contract (\$250) pursuant to R.C. Section 3313.171 (January 1, 2018 – December 31, 2018).

J. Recommend approval of the scholarship fund agreement with the Fairfield Community Foundation, effective January 1, 2018, for the transfer of the Fairfield City Schools Board of Education ESL Scholarship Fund to the Fairfield Community Foundation.

K. Recommend approval to authorize the Treasurer to pay invoices against the following purchase order that has not been processed in accordance with Section 5705.41(D):

- 1. Purchase order #3803203 – Hubert Company - \$5,093.91
 (The Food Services Department ordered items for the start of school before putting the purchase order in place.)

L. Recommend approval of the new IRS mileage rate of 54.5 cents effective January 1, 2018.

Motion to accept the recommendations: _____; 2nd _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O’Neal** _____ **Shorter**

President declares motion_____.

COMMITTEE REPORTS

A. Legislative Update – Balena Shorter

B. Butler Tech – Michael Berding

C. Parks and Recreation Update – Carrie O’Neal

D. Planning Commission – Brian Begley

ANNOUNCEMENTS

December 22, 2017 – Conference Exchange Day (No School)

December 25, 2017 – Winter Break Begins

January 2, 2018 – School Resumes After Winter Break

January 11, 2018 – Board Meeting (Organizational Meeting) 6:30 PM, FHS Catherine D. Milligan Community Room

BOARD MEMBER COMMENTS

RECESS TO EXECUTIVE SESSION TO DISCUSS:

Court Action 121.22 (G) (3) – Pending or Imminent Litigation

Motion to convene executive session: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O’Neal** _____ **Shorter**

President declares motion _____.

President convenes executive session at _____ **P.M.**

President resumes regular meeting at _____ **P.M.**

ADJOURNMENT

Motion to adjourn: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O’Neal** _____ **Shorter**

President declares motion _____.

President adjourns meeting at _____ **P.M.**